



***2014-15 Handbook***



***Welcome to the  
Northeast Massachusetts  
Youth Orchestras!***



The 2014-2015 Concert Season promises to be another exciting year for Northeast Massachusetts Youth Orchestras. Participation in NMYO is a wonderful opportunity to grow musically, make new friends, and serve your community through music.

The NMYO board of directors, conductors, staff, audience members, and volunteers look forward to a year of performances by some of the most promising musicians from the Massachusetts North Shore, Merrimack Valley, Cape Ann, southern New Hampshire, and beyond.

This NMYO Handbook is designed to provide you with all the important information you will need to fully participate in the 2014-2015 season. Please read it carefully and thoroughly. If you have any questions, let us hear from you.

Thank you for joining the Northeast Massachusetts Youth Orchestras!

# ***Northeast Massachusetts Youth Orchestras*** **2014-2015 Handbook**

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# ***Program Overview***

## **Mission and Goals**

The mission of the Northeast Massachusetts Youth Orchestras, Inc. (NMYO) is to provide young musicians with exceptional ensemble training and opportunities for personal growth through musical performance and community service.

The goals of NMYO are to:

- Provide high-quality ensemble training led by the top area professionals
- Offer meaningful music performance opportunities for young musicians
- Provide a nurturing environment for young musicians in which they may create lasting bonds through music and friendship
- Instill the value of community service through music
- Supplement and build upon music programs in schools
- Build audiences throughout the North Shore, Merrimack Valley, Cape Ann, and southern New Hampshire communities

## **Values**

The Northeast Massachusetts Youth Orchestras, Inc. (NMYO) strives to enrich the region's youth population through a superior musical experience. NMYO believes that high-quality ensemble experiences should be available to all young musicians and does not discriminate on the basis of race, color, national or ethnic background, religion, sexual orientation, gender or gender identity, financial ability, or physical disability.

NMYO considers community outreach to be an important experience in the development of young musicians. Through *Youth Serving Through Music*, NMYO's community outreach concert program, performers promote the value of music in the surrounding communities.

## **History and Highlights**

NMYO was founded by Trudy Larson in May 2011 when its predecessor, Northshore Youth Symphony Orchestra, closed its doors. Under the musical direction of Gerald Dolan, NMYO continues NYSO's respected 20-year history by offering music education and performance opportunities for area youth ages 6 through 18.

NMYO's eight ensembles, including Symphony Orchestra, Wind Ensemble, Intermezzo Orchestra, Overture String Ensemble, Prelude String Ensemble, and three flute choirs, provide an outstanding experience for young students on the North Shore, Merrimack Valley, and southern New Hampshire.

The NMYO program includes weekly rehearsals, concerts, enrichment days, master classes, a student outing, chamber music experience, a composer-in-residence program, and a unique educational and outreach concert program.

## **Revenue**

The Northeast Massachusetts Youth Orchestras, Inc. (NMYO) generates revenue for operations through tuition, annual contributions and gifts from individuals and organizations, foundation and agency grants, fundraising events, merchandising, and the annual NMYO Program Book advertising sales. NMYO is a nonprofit 501 (c)(3) organization. Gifts or contributions are tax deductible as allowed by law.

## **Program Eligibility**

Musicians in the Northeast Massachusetts Youth Orchestras:

- Are invited to participate in ensembles based on the results of a formal audition process
- Are eligible to participate from age 6 through 18, or until graduation from high school
- Must devote time to preparing NMYO music outside rehearsals
- Must attend all rehearsals and be seated, warmed up, and ready to play five minutes before rehearsal begins
- Must participate in their school's instrumental music program, if available
- Must take private lessons in their primary instrument
- Must understand and follow all NMYO policies, including rehearsal and concert call times, dress codes, conduct, and safety policies

# ***Musical Ensembles***

## **Overview**

NMYO is comprised of the following orchestras and ensembles:

- Symphony Orchestra
- Wind Ensemble
- Intermezzo Orchestra
- Overture String Ensemble
- Prelude String Ensemble
- Select Flute Choir
- Flute Choir
- Junior Flute Choir

## **Symphony Orchestra**

Dr. Walter Pavasaris conducts the Symphony Orchestra. Weekly rehearsals are held Mondays from 5:00 p.m. to 7:00 p.m. at Masconomet High School in Topsfield, MA. In addition to practicing as a full orchestra, members of the Symphony Orchestra perform in chamber ensembles. During an eight-week period, December into February, the orchestra is divided into 12 to 15 small chamber groups. They are coached in chamber music, with opportunities to perform various outreach concerts during the remainder of the year. The top chamber ensembles are chosen to perform in the Honors Chamber Concert.

The winds and percussion in Symphony Orchestra are also members of the Wind Ensemble. They rehearse from 5:00 p.m. to 6:00 p.m. with Symphony Orchestra and join the Wind Ensemble from 6:00 p.m. to 7:00 p.m.

During the chamber music program, strings rehearse together from 5:00 p.m. to 5:40 p.m. Winds and percussion rehearse with Wind Ensemble from 5:00 p.m. to 5:40 p.m. All winds and strings rehearse in their chamber groups from 5:45 p.m. to 7:00 p.m.

## **Wind Ensemble**

Dr. David Rox conducts the Wind Ensemble which rehearses on Mondays at Masconomet High School from 5:30 p.m. to 7:00 p.m. Wind Ensemble members who are not in an orchestra rehearse from 5:30 p.m. to 7:00 p.m. Symphony and Intermezzo winds, brass, and percussionists join the Wind Ensemble from 6:00 p.m. to 7:00 p.m. During the chamber music program, rehearsal times will be modified.

## **Intermezzo Orchestra**

Gerald J. Dolan, Jr. conducts the Intermezzo Orchestra. Weekly rehearsals are held on Mondays from 4:30 p.m. to 6:00 p.m. at Masconomet High School. Intermezzo string players rehearse from 4:30 p.m. to 6:00 p.m. with orchestral winds, brass, and percussionists joining from 5:00 p.m. to 6:00 p.m.

The winds and percussion in Intermezzo Orchestra are also members of the Wind Ensemble. They rehearse from 5:00 p.m. to 6:00 p.m. with Intermezzo Orchestra and join the Wind Ensemble from 6:00 p.m. to 7:00 p.m.

During the spring semester, Intermezzo musicians work collaboratively with NMYO's Conductor-in-Residence to compose and perform a new piece of music.

## **Overture String Ensemble and Prelude String Ensemble**

Michael Coelho conducts the Overture String Ensemble. Julie Parsons conducts the Prelude String Ensemble. Weekly rehearsals for both ensembles are held Mondays from 4:30 p.m. to 5:45 p.m. at Masconomet High School.

Overture and Prelude play four concerts a year. In addition to the regular winter and spring concerts, they perform in the Thanksgiving outreach concert benefiting the Ipswich food pantry and a spring outreach concert for senior citizens.

## **Flute Choirs**

Trisha Craig conducts the Select Flute Choir, the Flute Choir, and the Junior Flute Choir. All flute choirs meet weekly on Sundays at Trinity Episcopal Church in Topsfield, MA. Junior Flute Choir meets 2:30-3:30 p.m., Flute Choir meets 4:00-5:30 p.m., and Select Flute Choir meets 5:30-7:30 p.m.

The Flute Choirs play in four concerts a year. In addition to the regular winter and spring concerts, they perform in the Thanksgiving outreach concert benefiting the Ipswich food pantry and an all-flute concert in March.

Flute choir builds the flutist's confidence level for a variety of performance settings and levels. A flute choir is also a wonderful place to fine-tune individual flute skills in preparation for upcoming auditions, i.e., Districts, All-State, or college.

Flute choir members are expected to own a metronome for home practice.

## ***Special Programs***

### **Dress Rehearsal & Enrichment Day**

NMYO holds two Saturday afternoon rehearsals during the year. The December Saturday is used as a dress rehearsal for the first major concert of the year. In the spring, the Saturday rehearsal is an Enrichment Day Seminar in which ensembles work intensively to build skills with guest conductors and/or master classes. These concentrated seminars significantly increase skills and appreciation for the ensemble experience.

During Enrichment Day, outstanding professional conductors and/or musicians in the Greater Boston area share their experience and expertise with NMYO musicians. Enrichment Day allows time for more in-depth work on concert repertoire. Conductors also work to develop practice and rehearsal skills that teach students to receive maximum benefit from regular rehearsals.

Attendance at NMYO Dress Rehearsals and Enrichment Day is required. Please refer to the Attendance Policy Section [Pages 16-17] of this handbook for more details. The dates of these Saturday rehearsals can be found on the official NMYO Calendar [Appendix A].

### **Symphony/Wind Ensemble/Intermezzo First Rehearsal Outing**

Each year, NMYO holds a first rehearsal Sunday outing at the Barn on The Crane Estate in Ipswich for members of Symphony Orchestra, Wind Ensemble, and Intermezzo Orchestra. This day includes music, ice cream, and fun at the beach (if permission is given by parents).

During the summer, musicians will receive a link to their music for the fall semester, as well as information regarding the outing: location, date, time and schedule for the day. Musicians should bring their printed music and a music stand with them to the outing. Musicians in Symphony, Wind Ensemble, and Intermezzo are expected to attend this kick-off into the new concert season, both for the opportunity to rehearse their music for the first time with the entire group, as well as having the chance to socialize with other members of their ensemble.

Parent volunteers are needed for this event. Please call the NMYO office if you are able to help. Refer to the NMYO calendar for the date and time for this year's First Rehearsal Outing [Appendix A].

### **Chamber Music Program**

All NMYO Symphony Orchestra musicians, and a few select members of the Intermezzo Orchestra, participate in the annual Chamber Music Program. The chamber musicians participate in one small chamber music ensemble that rehearses for 75-minutes each week during an eight-week period. Chamber groups are coached by area music professionals.

The goals of the NMYO Chamber Music Program are to:

- Further musicians' musical skills by learning to play more independently, increasing listening skills, and building self-expression

- Instill appreciation for the chamber music experience through team work, responsibility, and dedication to the music
- Enrich musicians' NMYO experience by learning from professional chamber musicians
- Build confidence through unique performing opportunities while engaging in community service

NMYO Chamber Musicians perform a concert at the conclusion of the program in March. Top chamber groups are chosen to perform in an Honors Concert. Each chamber group also performs an outreach concert through the NMYO *Youth Serving Through Music* Program.

## **Youth Serving Through Music**

The Northeast Massachusetts Youth Orchestras is dedicated to teaching young musicians to serve others through their music. To this end, NMYO Chamber groups perform concerts at senior citizen residences, hospitals, rehabilitation centers, and schools in one or more of the communities that NMYO serves. In addition to the chamber music concerts, NMYO holds at least two additional full-length concerts per year through the *Youth Serving Through Music* initiative to support community needs.

*Youth Serving Through Music* is a unique and important part of the NMYO experience. The opportunity for outreach brings awareness of underserved populations and empowers NMYO musicians by teaching them how their musical talents might be used to serve others. The goal of the program is to provide a musical experience that will remain with NMYO musicians throughout their lives as performers, audience members, and concerned citizens of their communities.

## **Composer-in-Residence Program**

Each spring, the Intermezzo Orchestra collaborates with NMYO's Composer-in-Residence, Robert Bradshaw, to help compose and perform a new piece of music. As an important developmental program, musicians work with the composer and learn to incorporate new skills. NMYO believes the performance of newly composed music plays an important part in the perpetuation of instrumental music by introducing young musicians to the composition process while exposing audience members to new musical compositions.

## **Community Service Opportunities**

There are several opportunities for NMYO musicians to receive community service hours through NMYO. Some of the possibilities include: assisting with rehearsal room set up; helping with tuning and rehearsal for Prelude and Overture Ensembles; giving extra musical assistance to younger wind, brass, and percussion players; organizing the NMYO Music Library. NMYO musicians can contact the NMYO Administrator to sign up or find out more community service possibilities.

All NMYO musicians are invited to become mentors for the Lawrence string program, *Community Strings*, a program under Up With Music, Inc. The groups meet on Tuesday and Friday afternoons and Saturday mornings. Participation can count toward a student's school

commitment for community service. Contact Trudy Larson, NMYO String Director, if you are interested in this opportunity.

# ***Communication***

## **NMYO Contact Information**

### **Mailing Address:**

Northeast Massachusetts Youth Orchestras, Inc.  
17 Elm Street  
Manchester-by-the-Sea, MA 01944

### **Phone number:**

(978) 309-9833

### **E-mail:**

General information: [info@nmyo.org](mailto:info@nmyo.org)

### **Administrative Staff e-mails:**

**Terri L. Murphy**, Managing Director: [terri.murphy@nmyo.org](mailto:terri.murphy@nmyo.org)

### **Music Staff e-mails:**

**Gerald J. Dolan, Jr.**, Music Director and Intermezzo Orchestra: [gjdolan@ipswichschools.org](mailto:gjdolan@ipswichschools.org)

**Dr. Walter Pavasaris**, Symphony Orchestra: [walter.pavasaris@gmail.com](mailto:walter.pavasaris@gmail.com)

**Dr. David Rox**, Wind Ensemble: [david.rox@gordon.edu](mailto:david.rox@gordon.edu)

**Trisha Craig**, Flute Choirs: [provinsmu@yahoo.com](mailto:provinsmu@yahoo.com)

**Michael Coelho**, Overture String Ensemble: [michaelcoelho90@gmail.com](mailto:michaelcoelho90@gmail.com)

**Julie Parsons**, Prelude String Ensemble: [parsons.julie@marbleheadschoools.org](mailto:parsons.julie@marbleheadschoools.org)

**Trudy Larson**, String and Chamber Music Director: [larsonstrudy@verizon.net](mailto:larsonstrudy@verizon.net)

## **How NMYO Communicates**

NMYO communicates with member families in a variety of ways. NMYO asks that all member families stay current by reading the following communiqués.

### **E-mail**

E-mail is NMYO's most effective method of communicating changes in the schedule, upcoming events, and parent/musician reminders. NMYO asks parents to regularly check their e-mail account each week.

### **Member Handbook**

The NMYO Member Handbook is updated and distributed annually. Member families and musicians are responsible for reading the handbook and complying with the policies stated within. Any questions or concerns regarding the NMYO Member Handbook should be directed to [info@nmyo.org](mailto:info@nmyo.org).

**Web site: [www.nmyo.org](http://www.nmyo.org)**

Be sure to visit the web site for detailed information about the orchestra, including policies and events.

**Facebook: <https://www.facebook.com/nmyorchestras>**

Bookmark or “like” NMYO’s Facebook page for online updates, news, and events.

**Twitter:**

Follow us on Twitter at NMYOrchestras

**Communication Among Families**

The NMYO Family Directory contains contact information for all members. It is available upon request to current NMYO families and musicians. This list is intended for internal use by musicians and families involved in NMYO in order to facilitate car-pools and social events. The Family Directory should not be used for solicitation.

**Updating Contact Information**

NMYO families should inform NMYO via e-mail at [info@nmyo.org](mailto:info@nmyo.org) of any changes in family e-mail addresses or phone numbers to ensure up-to-date records. Other changes, such as school information and private teacher changes, should also be e-mailed to NMYO.

# ***Tuition***

## **Tuition Schedule**

Tuition for the 2014-2015 concert season is as follows:

	<b><u>Tuition</u></b> <i>Per Musician</i>	<b><u>Program Book Requirement†</u></b> <i>Per Family</i>
Prelude and Overture String Ensembles	\$475	\$120
Wind Ensemble	\$600	\$120
Intermezzo Orchestra - Strings	\$600	\$120
Intermezzo Orchestra - Winds/Brass/Perc.*	\$675	\$120
Symphony Orchestra - Strings	\$725	\$120
Symphony Orchestra - Winds/Brass/Perc.*	\$725	\$120
Jr. Flute Choir	\$475	\$120
Flute Choir	\$575	\$120
Select Flute Choir	\$675	\$120

† Each NMYO family is asked to procure a minimum of \$120 in advertisements for the annual NMYO Program Book fundraiser. Those who do not wish to procure advertisements will be charged \$120.

\* Intermezzo winds, brass, and percussion play in BOTH Intermezzo and Wind Ensemble.  
Symphony winds, brass, and percussion play in BOTH Symphony and Wind Ensemble.

\*\* Musicians in two independent ensembles receive a \$100 discount off the combined tuition.

\*\*\* Families with three or more children in NMYO receive 30% discount off the lowest tuition.

## **Payment Deadlines**

July 1, 2014: Students have been notified of their ensemble placement.  
July 15, 2014: \$100 non-refundable tuition deposit is due for each student.  
Sept. 2, 2014: Health forms & remaining tuition due for each student.

For those who audition during the summer, the \$100 deposit will be due immediately upon acceptance into the program with the remaining tuition due September 2nd.

Fees for musicians joining NMYO after the first rehearsal of the season are as follows:

Prior to November 1:	Full Year Tuition
November 1 to December 31:	3/4 of the Full Year Tuition
January 1 to March 1:	1/2 of the Full Year Tuition
March 1 or after:	1/4 of the Full Year Tuition

No musician will be allowed to participate in NMYO rehearsals or activities until forms are complete and payment is received. Within the first four weeks of rehearsal, students who withdraw from the program receive a prorated tuition refund minus the nonrefundable deposit. No refunds will be given after this four-week period. Musicians who choose not to return for the second semester will not receive a refund.

## **Financial Assistance**

NMYO offers several options to families who need financial assistance.

### **Multi-Ensemble Discount**

Musicians in two independent ensembles (for example, Flute Choir and Wind Ensemble) receive a \$100 discount off the combined tuition. Musicians who play in both Wind Ensemble and Symphony Orchestra pay just one fee of \$725 and musicians who play in both Wind Ensemble and Intermezzo Orchestra pay one fee of \$675.

### **Multi-Member Family Discount**

Families with three or more musicians in NMYO receive a 30% discount off the lowest tuition.

### **New Member Referral Rebate**

NMYO families will receive a \$25 tuition rebate check each time they refer a musician who becomes a NMYO member paying full tuition. The 'New Student Referral Coupon' [Appendix C] must be submitted to NMYO prior to the new student's audition.

### **Program Book Rebate**

Each NMYO family is required to procure \$120 in advertisements for the annual NMYO Program Book fundraiser. This is equivalent to one quarter-page ad or two business card advertisements. Those who procure additional ads receive a rebate check, equal to 25% of the amount exceeding the \$120 requirement. Rebates do not apply to advertisement set-up and design fees. The annual September Parent's Meeting will address these fundraising efforts. Refer to the Fundraising section of the handbook [Page 23] for more details.

### **Financial Aid**

NMYO awards up to 50% financial assistance for musicians with demonstrated need. To obtain an application form, contact the office at [info@nmyo.org](mailto:info@nmyo.org). The form must be submitted to the NMYO office with a copy of the parents' most recent 1040 tax return. All financial assistance applications will be considered on an individual basis and will be kept confidential. Financial Aid requests should be submitted prior to September 2.

### **Payment Plans**

NMYO tuition is due in-full on September 2. Payment plans are available for those unable to pay full tuition by this deadline. Contact the NMYO office at [info@nmyo.org](mailto:info@nmyo.org) for a Payment Plan Form prior to September 2.

## ***Student Expectations***

Participation in NMYO requires enthusiasm, dedication, and commitment to the mission of NMYO. In order to achieve a high level of musicianship, NMYO musicians must understand and follow the policies set forth in this handbook including:

- Call times for rehearsals and concerts
- Dress code policies
- Attendance requirements for rehearsals, dress rehearsals, concerts, enrichment day, first rehearsal outing, and instrument sectionals
- Two-week advance notice to the ensemble conductor and office for any planned absence. A musician may be asked to play his/her music for the Conductor after an excused absence
- Immediate notification by parents or musicians of illness or other emergency absence
- Appropriate behavior and conduct
- School music program policy
- Private lesson policy
- All other policies, expectations, and requirements of NMYO

### **Music Policy**

Most NMYO musicians will receive music for the Fall Semester via e-mail mid-summer. Flute Choirs' musicians will receive their music at the first rehearsal. New musicians will be given a NMYO folder at the first rehearsal. Returning musicians should bring their folder from last year to rehearsal.

It is the responsibility of the NMYO musicians to:

- Print their ensemble music
- Bring music, their music folder, and a pencil to each rehearsal
- Practice the music before coming to rehearsal
- Mark bowings and instructions given by the conductor and/or sectional coach into the music

If music is lost, NMYO musicians can email the office at [info@nmyo.org](mailto:info@nmyo.org) to obtain a pdf copy to download. If a musician arrives at rehearsal without his or her music, they should ask their ensemble's Rehearsal Assistant to help with photocopying no later than 15 minutes before the start of rehearsal.

## **Attendance Policy**

Musicians are expected to participate in NMYO for the full year. Any exceptions must be approved by the NMYO Administrator and Music Director.

### **Rehearsals**

Attendance at all rehearsals is integral to the musical development of the entire ensemble. NMYO musicians must understand and comply with the following rehearsal attendance policies:

- Arrive 15 minutes before the beginning of rehearsal to check the attendance sheet, tune, and copy music if necessary. Musicians must be seated, warmed up, and ready to rehearse 5 minutes before rehearsal begins.
- Only one unexcused absence will be allowed per semester.
- Tardiness or leaving rehearsal early, unless excused, will be counted as half an absence.
- Written notice must be given to both the conductor of your ensemble and the NMYO office at least 2 weeks prior to any planned absence. A musician may be asked to play his/her music for the conductor after an excused absence.
- In cases of unavoidable absence, such as illness or other emergencies, families are expected to immediately notify the Ensemble Conductor and NMYO office, by calling (978) 309-9833 or e-mailing [info@nmyo.org](mailto:info@nmyo.org) as far in advance as possible.

Past orchestral experience has demonstrated that more than two absences from rehearsal within a semester, whatever the reason, are likely to have a negative impact on a musician's ability to contribute to his/her ensemble. Consequently, the Music Director and the Managing Director will review attendance with any orchestra member whose attendance falls below this standard. Decisions will be made on a case-by-case basis. In extreme cases, dismissal from NMYO may result.

### **Concerts and Dress Rehearsals**

NMYO musicians must understand and comply with the following concert and dress rehearsal attendance policies:

- Attendance by NMYO musicians at all concerts and dress rehearsals is mandatory.
- At the discretion of the conductor, musicians who miss a dress rehearsal may be asked not to play in that concert.
- Call times will be posted and e-mailed to musicians in advance of the concert or dress rehearsal. Musicians should arrive 15 minutes before call times and be seated and ready to play 5 minutes before the call time.
- Musicians who cannot perform in a concert may be asked to not participate in rehearsals for that concert.
- Any absence from the two rehearsals preceding a performance, especially the final rehearsal just before the concert, must have written approval by the ensemble conductor and the office.

### **Enrichment Day**

NMYO musicians must understand and comply with the following Enrichment Day attendance policies:

- Attendance at Enrichment Day is required for all musicians.
- Absences can only be excused by the Ensemble Conductor. Consult the NMYO calendar [Appendix A] for dates and plan ahead.
- Call times will be posted and e-mailed to musicians in advance of the Enrichment Day.
- Musicians should arrive 15 minutes before call times and be seated and ready to play 5 minutes before the call time.

### **School Music and Sporting Events**

NMYO musicians must understand and comply with the following school music department and sporting team policies:

- Musicians are required to submit school game and concert schedules at the beginning of each semester for approval from the Ensemble Conductor and NMYO office
- Musicians will inform the NMYO office of any re-scheduled games or concerts that create a conflict
- NMYO grants excused absences for school sports games (not practices) if the musician has notified the Ensemble Conductor and office in advance
- NMYO grants excused absences for school music concerts (not rehearsals) if the musician has notified the Ensemble Conductor and office in advance
- Absences due to school music rehearsals and sports practices will not be considered excused absences, but absences due to school music performances and sports games will be excused unless they conflict with a NMYO dress rehearsal or concert

### **Family Vacations**

Families are asked to plan vacations or outings so they do not conflict with rehearsals or concerts and to avoid missing two rehearsals in a row.

### **Weather Related Cancellations**

Rehearsals will be cancelled when NMYO receives notification from Masconomet High School or Trinity Episcopal Church that the facilities will be closed due to weather or other emergencies. Once the NMYO office receives this information, NMYO will send a group e-mail to alert families of the rehearsal's cancellation.

If in doubt, each family is responsible for calling or e-mailing the NMYO office at (978) 309-9833 or [info@nmyo.org](mailto:info@nmyo.org).

Make-up rehearsals will be held at the discretion of the Music Director and NMYO office and will be announced via email.

# Rehearsal Requirements and Expectations

## Behavior and Etiquette

NMYO musicians are expected to treat all fellow musicians, conductors, NMYO staff, board members, volunteers, and concert attendees in a respectful manner at all times. Musicians are also expected to respect all physical property, as well as rehearsal and concert facilities.

NMYO musicians are expected to follow these behavior policies during rehearsals:

- Attention will be directed to the ensemble conductor.
- Talking during rehearsal will take place only if a stand member is helping another stand member with the music, a section leader is explaining something to her/his section, or questions are being asked of the conductor. All other conversation is to be left outside the rehearsal hall.
- NMYO musicians will arrive 15 minutes early and be ready to rehearse 5 minutes before each scheduled rehearsal.
- Musicians are expected to take careful notes when a conductor talks about the music and gives instructions.
- Rehearsal and concert spaces should be left in the same condition or better condition than before the event or rehearsal.

Students not adhering to these standards of behavior will be given a warning and, at the discretion of the conductor, may be put on probation and risk expulsion.

## Music Preparation

Music is to be well-prepared by each NMYO musician at home and with a private music teacher. Daily practice of NMYO music is expected. Any difficult passages assigned by the ensemble conductor should be taken to a private teacher for assistance. NMYO rehearsals are a time for perfecting music that is already well-learned by each member of the ensemble.

## Rehearsal Materials

Musicians are to bring their OWN music to each rehearsal. Folders will be provided and must be present at rehearsals. When not being used, music should be placed in the folder during rehearsal.

Musicians must have the following items at all NMYO rehearsals and events:

- Music folder
- A sharpened pencil with eraser
- An extra set of strings & rosin (if string instrument)
- Cork grease, extra reeds, and slide grease/oil (if wind or brass instrument)

## **School Music Program Participation Policy**

It is the policy of the Northeast Massachusetts Youth Orchestras, Inc. that each musician participates in his/her school music program, if offered at the musician's school. Strings will participate in the string program. Winds, brass, and percussion students will participate in the band program. NMYO training and performance opportunities are intended to supplement school music programs. This policy is in place in order for NMYO to gain continued support from the school programs in the surrounding communities.

Musicians will be excused from a NMYO rehearsal if it conflicts with a school music program performance. [See Attendance Policy, Pages 16-17.]

## **Private Lessons**

NMYO requires all participating musicians to take private lessons in their primary instrument with an instructor qualified to teach that instrument. Any exceptions must be discussed with the Managing Director and Ensemble Conductor. If NMYO musicians need assistance locating a private teacher, please contact the Ensemble Conductor or office (info@nmyo.org) for a referral.

## **Concert Dress Code Policy**

NMYO has an outstanding music program. When NMYO performs in public, we want to present the entire package to the audience. This means playing our best while looking uniform and professional. Therefore, the NMYO Dress Code Policy has been established for all public events.

Attire that distracts from the music is considered unacceptable. Musicians who do not follow the dress code will be instructed to contact a parent to ask for the appropriate concert dress prior to concert time. If the attire is not considered appropriate and in accordance with the dress code, musicians may be asked to perform at the back of their section or may be asked not to perform at all.

*Note: Concert dress is required for concerts only. The final rehearsal before a concert (dress rehearsal) does not require concert dress.*

### **For all ensembles, the following will not be permitted on stage:**

- Sequins, rhinestones, hats, scarves, or other decorative accessories
- Sleeveless, strapless, or spaghetti strap tops; tank tops, t-shirts, halter or backless dresses or blouses; low-cut tops or dresses
- Miniskirts, skirts with slits higher than the knee, jeans, cargo pants, hip-hugger pants, crop pants
- Sandals, flip flops, sneakers

## **Concert Dress for All Ensembles**

### **Prelude and Overture Strings, and Intermezzo Orchestra – Ladies:**

- Black skirt (below the knee), or black dress pants
- White blouses, preferably long-sleeve (wrist length or  $\frac{3}{4}$  length sleeve) that cover the top of the skirt or pants
- Black tights with skirts; black socks with pants
- Black shoes

### **Prelude and Overture Strings, and Intermezzo Orchestra – Gentlemen:**

- Long sleeved white dress shirt
- Black bow tie
- Black dress pants
- Black shoes
- Black socks

### **Symphony Orchestra and Wind Ensemble – Ladies:**

- Black dress or skirt (below the knee), or black dress pants
- Black blouses, preferably long sleeve (wrist length or  $\frac{3}{4}$  length sleeve) that cover the top of the skirt or pants
- Black tights or nylons with skirts/dresses; black socks with pants
- Black shoes

### **Symphony Orchestra and Wind Ensemble – Gentlemen:**

- Black jacket
- Black dress pants
- Long sleeved white dress shirt
- Black bow tie
- Black shoes
- Black socks

### **Junior Flute Choir:**

- White shirt/blouse/sweater preferably long-sleeve (wrist length or  $\frac{3}{4}$  length sleeve)
- Black skirt (below the knee) or black dress pants
- Black tights with skirt; black socks with pants
- Black shoes

### **Flute Choir:**

- Black shirt/blouse/sweater preferably long sleeve (wrist length or  $\frac{3}{4}$  length sleeve)
- Black skirt (below the knee) or black dress pants
- Black tights or nylons with skirt; black socks with pants
- Black shoes

### **Select Flute Choir:**

- Black skirt (below the knee) or black dress pants

- Black tights or nylons with skirt; black socks with pants
- Black shoes
- Ladies: solid color shirt/blouse/sweater preferably long sleeve (wrist length or ¾ length sleeve)
- Gentlemen: solid color button-down shirt with black tie

### **Personal Dress Code Test**

Musicians should feel comfortable in their concert clothing to play their best. Here is the test!  
Can you pass it?

*Ladies:* Can you sit in your seat with your instrument without having to adjust your clothes or position so that your skirt or dress doesn't ride above your knees? If wearing slacks, can you sit comfortably without the waistband constricting your air or movement? Can you sit and move comfortably without having to adjust your top? When holding your instrument as if you were playing, does your top cover your midsection at all times without any adjustment of your clothing?

*Gentlemen:* If your ensemble requires a jacket, it should have an arm length just slightly past your wrists and should feel comfortable when seated with your instrument held as if you were playing. Is your shirt too tight when completely buttoned with a bow tie? Is your shirt comfortably tucked into your pants and can you raise your instrument without your shirt coming untucked? Can you sit comfortably in your slacks without your pants' waistband constricting your air or movement?

# ***Parent/Guardian Expectations***

## **Parent Orientation Meeting**

NMYO holds an annual Parent Meeting for new and returning parents during the second week of regular rehearsals. At this time, parents and guardians have the opportunity to meet other parents, music and administrative staff, and board members. At the meeting, staff and board members will discuss expectations, volunteer opportunities, fundraisers, and other plans for the year. See the calendar for this year's dates and times.

## **Parent Expectations**

As stated in the organization's mission, NMYO musicians have an opportunity to grow and develop as musicians through performance and outreach opportunities. The musical experience gained through participating in NMYO builds skills such as leadership, discipline, respect, self-confidence, and teamwork. Parents can support the development of the musicians and the mission of NMYO by:

- Understanding the role of the conductors and coaches in musical development through creative criticism
- Conveying to your musician(s) that each musician is a part of the overall team
- Avoiding actions that negatively criticize any conductor or student member of the ensemble(s)
- Representing NMYO in a positive way to other members of the community who may not be familiar with our ensembles
- Participating on a fundraising or recruitment committee during the concert season
- Volunteering your skills and time to help NMYO grow
- Attending concerts throughout the year

Parents should demonstrate commitment to NMYO by complying with the policies set forth in the handbook and other written materials including policies on attendance, rehearsal and concert call times, dress codes, conduct, and safety policies.

## **Volunteer Opportunities within NMYO**

NMYO keeps its tuition costs as low as possible by using NMYO family talents to assist in many aspects of running the organization. There are a wide range of volunteer opportunities available and NMYO aims for 100% member family participation in one or more volunteer activity.

Below is a list of several volunteer categories. NMYO families may be contacted at times to participate in these or other committees.

Annual Program Book – procure advertisements

Annual Fund – mailing and phone help

First Rehearsal Outing – organizing activities, set up, clean up

Concert/Event Coordination – ushering, room monitoring, stage crew, merchandising

Fund Raising Events – planning, mailings, set-up, clean up

Hospitality – providing refreshments, set up, clean up

Public Relations – follow up with press releases

Rehearsal Assistance – set-up/clean-up of rehearsal space, librarian duties, monitor students

NMYO family members with a specialized skill set are free to contact the Managing Director (info@nmyo.org) at any time regarding these and other opportunities.

## **Fundraisers**

### **Program Book**

The Program Book is NMYO’s single largest fundraiser and, as such, is instrumental in keeping tuition fees as low as possible. Assistance from all families is crucial to its success.

NMYO now offers a rebate incentive. Families can help NMYO by selling advertisements. For each new advertisement that is procured beyond the \$120 requirement, the participating family will receive a 25% rebate.

Note that *there is no limit to how much can be earned in rebates*. Sell enough advertisements and the effective tuition rate could be \$0.00! NMYO believes that this benefits both families and NMYO by reducing family tuition costs while increasing NMYO revenues and visibility in the community.

Complete details and advertisement sales forms will be distributed during the summer via email and also at the annual September Parents’ Meeting. See Appendix A for dates and times.

Any questions regarding the Program Book Campaign should be directed to the NMYO Managing Director.

### **Other Possible Fundraisers**

NMYO holds additional fundraising efforts throughout the concert season. Some possibilities for this include a raffle, silent auction, benefit concert, and merchandising items. Advance notice of additional fundraising activities will be given to participating families.

## **Annual Fund**

Annual gifts and contributions to the NMYO Annual Fund Drive ensure that young musicians will continue to have a superior program that sets high goals and strives for excellence. The goal for the 2014-2015 Fund Drive is \$25,000. Please renew or upgrade your gift level, make an initial gift, or give a gift to honor a family member, friend, or colleague!

Gold Benefactors	\$5000+	Patrons	\$250-\$499
Conductor’s Circle	\$1000-\$4999	Donors	\$100-\$249
Principal Players	\$500-\$999	Friends	up to \$99

No matter how big or small, your contribution is needed and highly appreciated. NMYO strives for a 100% family participation in the annual fund. Family participation is important to corporate and foundation supporters. Even the smallest of donations helps to send an important message.

The Annual Fund Drive runs throughout the concert season. Donations can be made by check or on the NMYO website with a credit card. Member families are welcome to make their annual fund contribution before the end of the calendar year in order to receive the tax benefit. NMYO is a nonprofit 501 (c)(3) organization and contributions are tax-deductible as allowed by law. Annual Fund gifts should be sent to: NMYO, 17 Elm Street, Manchester, MA 01944.

### **Matching Gifts**

If your company matches your donations to a non-profit corporation, be sure to pick up your company's form and send it to NMYO along with your donation.

### **Instrument Insurance Policy**

NMYO stresses the importance for musicians to watch over their instruments at all times. Families will be responsible for insuring their own instruments or covering any damages to or loss of those instruments. NMYO does not assume responsibility for damage or loss of any instrument that occurs at any NMYO rehearsal or event.

It is advisable to have insurance on instruments in case of an accident or loss. Insurance may be obtained on most home owner policies or through an instrument insurance company.

### **Instrument Lending Policy**

NMYO owns a few select instruments and occasionally loans them to students who wish to try out a new instrument or who do not own or rent an instrument of their own. In such cases the family is responsible for the care of the instrument in their possession as well as the insurance for the instrument being loaned. [See Appendix D for the Instrument Loan Agreement.]

### **Musician Safety**

The safety of all NMYO musicians is of utmost to NMYO. Musicians and family members are responsible for treating other members with respect as well as respecting the rehearsal and concert spaces.

Member families and musicians should understand and follow the following safety policies:

- Parents will pick up and drop off students in a timely manner.
- Parents with musicians in Overture or Prelude will pick up musicians just outside their rehearsal room. Should parents be late for pick up, please instruct your musician to wait at the NMYO desk.
- Running, throwing objects, and defacing property will be considered inappropriate behavior and will result in a discussion with the musician's guardian. Repeated infractions may result in withdrawal from the NMYO ensemble.

# ***NMYO Personnel***

## **Music Staff**

### **Gerald J. Dolan, Jr., Music Director and Conductor of Intermezzo Orchestra**

Gerald Dolan has led NMYO as Music Director since 2011. He held the same position with the Northshore Youth Symphony Orchestra from 1995-2011. Mr. Dolan was conductor of the Senior Orchestra for eleven years, Wind Ensemble for three years, and is currently conductor of the Intermezzo Orchestra.

Mr. Dolan is the Director of Fine Arts for the Ipswich Public Schools. He is also Director of Bands conducting the High School Concert Band, Pep Band, Jazz Ensemble, and the 6<sup>th</sup> Grade Band. He teaches courses in jazz improvisation, computer music composition, and music theory. In addition, Mr. Dolan teaches instrumental conducting courses at Gordon College in the Graduate Summer Degree Program.

In 2002, Mr. Dolan was awarded the prestigious Lowell Mason Award, presented by the Massachusetts Music Educators Association for outstanding leadership in, and contributions to, music and music education. In 2003, he was awarded the George Olmsted, Jr. Class of 1924 Prize for Excellence in Secondary School Teaching from Williams College.

He holds degrees from St. Michael's College and the University of Massachusetts at Amherst. As a recipient of a 1993 Fulbright Scholarship, Mr. Dolan served as head of music for the Speedwell School, an inner city comprehensive high school in Bristol England.

### **Walter Pavasaris, Conductor of Symphony Orchestra**

Dr. Walter Pavasaris has conducted NMYO's Symphony Orchestra since 2011. He held the same position with Northshore Youth Symphony Orchestra from 2006-2011. Dr. Pavasaris graduated from Hartt College of Music, earned an M.M. in String Instruments from the University of Michigan, and his Ed.D. from Boston University. He currently serves on the faculty at the Boston Conservatory of Music in Music Education. He also is Music Director of the Arlington Philharmonic Orchestra and Adjunct faculty at Gordon College. Until June 2009, Dr. Pavasaris was the Coordinator of Fine and Performing Arts in the Lexington Public Schools.

Dr. Pavasaris continues to be active as an adjudicator, clinician, and guest conductor throughout New England. In 1992, and from 1999-2001, he was the guest conductor of the United States Youth Ensemble String Orchestra during their European tours. In 1992 Dr. Pavasaris was the recipient of the Paul Smith "Conductor of the Year Award" from the Massachusetts Instrumental and Choral Conductors Association (MICCA), and in 1996 the Massachusetts Music Educators Association (MMEA) acknowledged his many contributions to music and music education by bestowing on him the Lowell Mason Award. In 2007 he received the Massachusetts Music Educators Association 'Visionary Leadership Award' and in 2009 the prestigious 'Distinguished Service Award.'

### **Dr. David Rox, Conductor of Wind Ensemble**

David W. Rox is Professor of Music and Director of Bands at Gordon College in Wenham, MA, where since 1981 he has conducted many instrumental ensembles including the Wind Ensemble, Brass Quintet, Brass Choir, Symphonic Band, and Jazz Ensemble. During this time he has also taught lower brass and instrumental music education courses. He holds an undergraduate degree from Gordon College in Music Education, and M.M. and Ed.D. degrees from Boston University. Prior to conducting NMYO's Wind Ensemble, he served as its Musical Advisor.

Dr. Rox has conducted ensembles in many important venues throughout the United States, Canada, and Europe. He has served as a public and private school music consultant, festival conductor, adjudicator, and clinician for concert bands, jazz bands, and brass ensembles throughout New England. From 1995 until 2002 he served as Music Director of the Middlesex Concert Band. He has been a guest conductor for the Metropolitan Wind Symphony, Massachusetts Music Educators Association District Festivals, and for similar district honors bands throughout the region. Dr. Rox is a Past-President of the New England College Band Association. In addition to his musical activities, he is actively involved in church work in the North Shore area.

### **Michael Coelho, Conductor of Overture String Ensemble**

Michael Coelho began his musical training on viola in the Fall River public school system. He holds a Bachelor of Music Studies from UMass Lowell and is pursuing a Master of Music Education at The Boston Conservatory. His principal teachers include Denise Bovie, Ann Danis, and Elliott Markow. As a soloist, he has been featured with the Granite State Symphony, Fall River Symphony, UMass Lowell Orchestra, and the Southeastern Alumni Symphony Orchestra. As a teacher, Mr. Coelho maintains a private studio and taught in the UMass Lowell String Project and other outreach programs.

Mr. Coelho is the founder and conductor of Concert for Hope, Inc., a non-profit dedicated to promoting disease awareness and support with annual concerts by an all-volunteer ensemble made up of professional and semi-professional musicians from across New England.

A composer and arranger, Mr. Coelho currently serves as the film composer for Sky Mill Music. He won the 2008 MMEA All State Composition Contest first place award for his orchestral piece, *The Four Elements*, as well as the 2009 and 2010 Michael K. Anderson Scholarship, and the 2012 Michael T. Doucette Scholarship from the New Hampshire Philharmonic.

### **Julie Parsons, Conductor of Prelude String Ensemble**

Julie Parsons holds a Bachelor of Music in Music Education from Gordon College, where she led violin sections in the Symphony Orchestra and played with the Chamber Music Program. As the Orchestra Director for Marblehead Public Schools, she teaches and rehearses string students grades 3-12 and prepares three concerts a year for each ensemble in the school system. She has also founded and currently directs the Marblehead High School Senior String Quartet and the Marblehead Chamber Orchestra for grades 6-8. Ms. Parsons is a member of the National Association for Music Education and a recipient of the Gordon College Music Guild Scholarship.

### **Trisha Craig, Conductor of the Flute Choirs**

Flutist Trisha Craig received the Bachelor of Music from Ithaca College and the Master of Music in Flute Performance from Longy School of Music, where she studied with Robert Willoughby. She is the owner and director of Music Makers, a small music school on the NH Seacoast, and also teaches flute at The Governor's Academy and the Ted Herbert Music School. Ms. Craig specializes in 20<sup>th</sup> Century and contemporary repertoire, and has performed in solo, chamber, and orchestral settings throughout the region. She was the first winner of the Robert Willoughby Baroque Flute Scholarship, through which she studied baroque flute with Carol Epple. Her students have won awards at the local, regional and national levels, and have been accepted to some of the finest music colleges in the country.

### **Trudy Larson, NMYO Founder, String and Chamber Music Director**

Trudy Larson founded NMYO in 2011. With her wealth of non-profit experience and expertise in music education, she serves as advisor to the NMYO Board of Directors. In addition, Mrs. Larson is NMYO's String and Chamber Music Director, providing support for the string sections of four NMYO ensembles.

For more than 30 years, Mrs. Larson has been a private Suzuki teacher and chamber music coach in North Andover, MA. In 2001, Mrs. Larson was the recipient of the Massachusetts "Private String Teacher of the Year" Award given by the Massachusetts American String Teachers' National String Orchestra Association. She is a member of the Massachusetts Suzuki Association, the Suzuki Association of the Americas, and the American String Teachers' Association.

In addition to her work with NMYO, Mrs. Larson founded the Northshore Youth Symphony Orchestra in 1991 and served as its Executive Director from 1991-2008. She also founded, and currently serves Executive Director of Up With Music, Inc., a non-profit organization that serves nearly 100 children in Lawrence through several programs. In the summer months, Mrs. Larson directs a string camp that serves string players from Lawrence and other surrounding areas.

### **Robert J. Bradshaw, Composer-in-Residence**

Robert J. Bradshaw's compositions have been performed and recorded throughout the world, from Bangkok, Thailand, to Sydney, Australia. In America, his music has been heard in many prestigious venues including Lincoln Center and during The Kennedy Center's 2010 International VSA Festival at the Shakespeare Theatre Company's Sidney Harman Hall. A frequent recipient of awards and grants, Mr. Bradshaw's music, master classes and projects have been supported by noteworthy arts organizations including the National Endowment for the Arts, Meet the Composer, MetLife Creative Connections program, American Music Center, American Composers Forum, Massachusetts Cultural Council, Harvard Musical Association, Harpley Foundation, Argosy Foundation, The Bruce J. Anderson Foundation, and The Goldhirsh Foundation. Mr. Bradshaw is also a member of Broadcast Music Inc. (BMI), Society of Composers Inc., National Association of Composers, American Music Center, the Performing Arts Alliance, the American Composers Forum and the Recording Academy (New York Chapter).

Commissions from numerous organizations, ensembles and artists have kept Mr. Bradshaw's music on the stage since 1989. Commissions include works for the James Pappoutsakis Flute Competition, the New England String Ensemble Musical Heritage Initiative and the American String Teachers Association with NSOA. Of particular note is the Australian Trumpet Guild's commission of the opera "Gabriel" ([www.gabrieltheopera.com](http://www.gabrieltheopera.com)) which has also been honored with a grant from the American Music Center (CAP), named winner of a Boston Metro Opera Mainstage Award, recorded by the Palmetto Camerata and was premiered in concert at the 35th Annual Conference of the International Trumpet Guild, 2010, courtesy of Opera Australia and the Australian Opera and Ballet Orchestra.

Mr. Bradshaw's discography lists more than seventeen commercially released CDs representing a wide variety of genres including opera, cantata, concerto, sonata, sonatina, solo and chamber ensemble. Compositions such as "Sonata No. 1" for trumpet, which was premiered by a consortium of soloists and ensembles around the globe, have had the honor of being recorded by multiple artists.

Mr. Bradshaw has scored more than twenty-five film, television, radio and multimedia projects. His most recent project, Public Museum, was selected as a featured short film at the 2011 Cannes Film Festival and shown at ArtPrize.

## **Administrative Staff**

### **Terri Murphy, Managing Director**

Terri Murphy, Managing Director, has years of experience in both business and arts administration. As a volunteer for the Ipswich Music, Art & Drama Association, Inc. (IMADA), Ms. Murphy has served in various capacities including President and (currently) Treasurer. She produced IMADA's annual Program Book, planned fund raising events, researched and wrote grant proposals, and implemented a database management system for the organization.

In the business world, Ms. Murphy worked in library automation for ten years where she was Director of Corporate Services managing two distinct groups: corporate infrastructure and marketing/sales support. In addition to managing NMYO operations, she maintains her own bookkeeping, secretarial, and marketing services business.

Ms. Murphy holds a Graduate Certificate in Administration and Management from Harvard University, an A.M.L.S. from University of Michigan, and an A.B. from the University of Illinois at Urbana/Champaign. Her passion is promoting arts education in the public school setting and she was awarded the Massachusetts Music Educators Association Award for Music Advocacy in 2010 for her work with IMADA. An actress and dancer in her undergraduate years, Ms. Murphy passed her love of the arts on to her daughters who both participated in youth orchestras (violin and bassoon), theater, dance, and chorus. They now continue their study of the arts in college.

## **NMYO Board Members**

### **Board of Directors**

**Mary Ann Lidrbauch**, President

**Penny Devoe**, Secretary/Clerk

**Jane Trott**, Treasurer

**Melissa Ginsburg**

**Ching-Lun Lin**

### **Advisory Board**

**Lisa Bernier-Moulton**

**Dr. Sandra Doneski**

**Dr. Lindi Ezekowitz**

**Michael Higgins**

**Trudy Larson**

**Carol Peckins**

**Andrew Soll**

**Colleen Werner**

## ***Directions to Key Locations***

In this section, you will find directions to rehearsal spaces, concert venues, retreat venue, and the NMYO office.

### **Rehearsal Venues**

#### **Masconomet Regional High School**

20 Endicott Road  
Boxford, MA 01921

##### *From the North:*

- Take Route 95 South to Exit 51
- At the end of the exit ramp, take a left and continue over the highway until you see the entrance to the school on your right

##### *From the South:*

- Take Route 95 North to Exit 51.
- At the end of the exit ramp, take a right and your first right is the entrance to the school

##### *From Ipswich:*

- Take Route 1 South to Topsfield
- Turn right onto High Street
- Go straight through intersection onto High Street extension, to next stop sign and continue straight onto Washington Street
- Continue 0.7 mile and turn left to stay on Washington Street
- Continue onto Endicott Road. The school entrance will be on the left

##### *Parking at Masco:*

- After entering the main school driveway, turn right
- Proceed around to the parking lot to the right of the school
- Enter through the side doors and proceed down the hallway

#### **Trinity Episcopal Church**

124 River Road  
Topsfield, MA 01983

##### *From the East:*

- Take 97 North to the stop sign in the center of Topsfield
- Go straight through intersection onto High Street extension, to next stop sign and continue straight onto Washington Street until it forks widely to the left
- Take this left and continue for about 0.5 mile and turn left onto River Road
- Two short blocks down, take a sharp left and then an immediate right turn into the church parking lot
- Enter through the main doors

##### *From Andover and Points West:*

- Take Route 114 to Route 62 East
- Take Route 62 East to Route 95 North
- Take 95 North to Exit 51 (Endicott Road) and take a right at the end of the exit

- Travel approx. 0.5 mile- Take a right onto River Road
- Enter through the main doors

## **Concert Venues**

### **Congregational Church of Topsfield**

9 East Common Street  
Topsfield, MA 01983

#### *From Route 95:*

- Take Exit 52 toward Topsfield Center (1 mile)
- Bear right at the fork
- The church will be on your left and the Emerson Center is directly across the Common from the church
- The church's parking lot is just past the Emerson Center. You may also park on the streets adjacent to the church

#### *From Route 1:*

- At the intersection with Route 97, go west 0.5 miles to Topsfield Center
- The Emerson Center is on your immediate right

### **First Church, Ipswich**

One Meeting House Green  
Ipswich, MA 01938

#### *From the South:*

- Take 95 North to Exit 50
- Stay on Route 1 North past Topsfield Fairgrounds
- Take a right Ipswich Road, which becomes Topsfield Road and then in Ipswich becomes Market Street. Market Street comes to a complete stop in Ipswich Center
- Go straight up the hill; the church is the modern, white brick one in the middle of the hill on the left

#### *From Topsfield:*

- Go to Route 97 and Route 1 and take a right
- Take a right at the next light onto Ipswich Road, which becomes Topsfield Road and then in Ipswich becomes Market Street. Market Street comes to a complete stop in Ipswich Center
- Go straight up the hill; the church is the modern, white brick one in the middle of the hill on the left

#### *From the North:*

- Take Route 1 to Route 133 East. Go to the center of Ipswich.
- At the stop at Market Street, take a left up the hill.

*From Beverly and Points South:*

- Take Route 1A north into Ipswich.
- At the corner of Market Street (on the left) and 1A – take a right
- Go straight up the hill; the church is the modern, white brick one in the middle of the hill on the left.

### **Ipswich Performing Arts Center**

Ipswich High School  
134 High Street  
Ipswich, MA 01938

*From Route 128, Route 95, and/or Route 1:*

- On Route 128/95 in Peabody, follow signs for Route 95 North (New Hampshire and Maine)
- In Danvers, follow signs for Route 1 North (Topsfield)
- Stay on Route 1 North through Topsfield and into Ipswich
- You will come to an intersection with a traffic light. On the left corner you will see Wolf Hill Garden Center and a convenience store/gas station. On your right you will see a sign for Marini's Farm
- Take a right onto Linebrook Road
- Follow Linebrook Road almost to the end approximately 4 miles - passing Marini's Farm and the Doyon School
- Take a left onto School Street. This is the rear entrance of Ipswich High School
- Follow the driveway to the front of the school

*From North of Ipswich:*

- From Route 95 or Route 1 South
- Get onto Route 133 East (to Rowley/Ipswich)
- Follow to the intersection of Route 1A (gas station on the left corner, Pancake House on the right)
- Turn right (onto 1A and 133 East). This is High Street. Ipswich High School is just ahead on your right

### **First Rehearsal Outing**

#### **The Barn on The Crane Estate**

290 Argilla Road  
Ipswich, MA 01938

*From Route 128 North Exit 20A, take Route 1A North for 8 miles to Ipswich*

- Turn right onto Route 133 East and follow for 1.5 miles
- Turn left onto Northgate Road and follow for 0.5 mile
- Turn right onto Argilla Road and follow for 2.3 miles
- Entrance is on the left

## **NMYO Office**

### **Northeast Massachusetts Youth Orchestras Office**

17 Elm Street

Manchester, MA 01944

*Space is rented within the offices of Olson Lewis + Architects*

#### *From South:*

- Take Route 128 North to Exit 16 - Pine Street
- Turn left at end of exit ramp onto Pine St and take Pine Street into Manchester where it dead ends at Route 127
- Take a left onto Route 127 and the second left will be Elm Street
- The office is half-way down the street on the right in the building with the maroon awning. Enter in the door under the awning which reads "Olson Lewis + Architects."

#### *From North:*

- Take Route 128 South and exit at School Street
- Follow School Street into Manchester where it dead ends at Route 127
- Turn right onto 127 and the first right is Elm Street
- The office is half-way down the street on the right in the building with the maroon awning. Enter in the door under the awning which reads "Olson Lewis + Architects."

#### *From Essex/Ipswich Area:*

- Take Route 133 to School Street in Essex
- Follow Schools St. into Manchester where it dead ends at Route 127
- Turn right onto 127 and the first right is Elm Street
- The office is half-way down the street on the right in the building with the maroon awning. Enter in the door under the awning which reads "Olson Lewis + Architects."



SCHEDULE AS OF JULY 11, 2014

PRELIMINARY

Northeast Massachusetts Youth Orchestras

MONDAY ENSEMBLES CALENDAR for 2014-2015

Weekly Rehearsals take place at Masconomet Regional High School unless otherwise noted

Prelude/Overture - Mon 4:30 pm-5:45 pm

Intermezzo Strings - Mon 4:30 pm-6:00 pm

Symphony - Mon 5:00 pm-7:00 pm

Intermezzo Winds/Brass/Perc - Mon 5:00 pm-7:00pm

Wind Ensemble - Mon 5:30 pm-7:00 pm

\*Musicians in both Intermezzo and Wind Ensemble rehearse with Intermezzo from 5-6 and with W.E. 6-7\*

\*Musicians in both Symphony and Wind Ensemble rehearse with Symphony from 5-6 and with W.E. 6-7\*

September 2014

9/7 1<sup>st</sup> Rehearsal Outing; Intermezzo, Symphony, WE  
Barn at The Crane Estate, *Time TBA*

9/8 First Monday Rehearsal

9/15 Rehearsal & Parent Meeting & Coffee 5:00pm

9/22 Rehearsal – Photo Day

9/29 Rehearsal

October 2014

10/6 Rehearsal

10/13 Columbus Day - No Rehearsal

10/20 Rehearsal

10/27 Rehearsal

November 2014

11/3 Rehearsal

11/10 Rehearsal

11/17 Rehearsal

11/23 Intermezzo/Prelude/Overture/JFC/FC Concert

First Church, Ipswich

2:00 pm CALL TIME

3:00 pm Benefit Concert

11/24 Rehearsal

December 2014

12/1 Rehearsal

12/6 Dress Rehearsal

Ipswich High School

1:00-3:00 pm Prelude/Overture

1:00-3:30 pm Intermezzo

1:00-4:30 pm Symphony Orchestra

3:45-5:15 pm Wind Ensemble

12/7 Sunday Winter Afternoon of Concerts

Ipswich High School

2:30 pm Prelude, Overture, Inter., JFC, FC

5:00 pm Symphony, Wind Ensemble, SFC

12/8 Rehearsal & Chamber Music Begins

12/15 No Rehearsal - Holiday Vacation

12/22 No Rehearsal - Holiday Vacation

12/29 No Rehearsal - Holiday Vacation

January 2015

1/5 Rehearsal & Parent Coffee 4:30-6

1/12 Rehearsal

1/19 No Rehearsal - Martin Luther King Jr. Day

1/26 Rehearsal

February 2015

2/2 Rehearsal & Parent Coffee 4:30-6

2/9 Rehearsal

2/16 No Rehearsal - Winter Vacation

2/23 Rehearsal

March 2015

3/2 Rehearsal

3/7 Enrichment Day; Ipswich High School

1:00-3:00 pm Prelude/Overture

1:00-3:30 pm Intermezzo

1:00-4:30 pm Symphony Orchestra

3:45-5:15 pm Wind Ensemble

3/8 Chamber Music Concert \*Daylight Savings Begins\*

2:00 pm CALL TIME

3:00 pm Concert; Venue TBA

3/9 Rehearsal

3/16 Rehearsal

3/23 Rehearsal

3/27 Chamber Music Honors Concert

8 PM Shalin Liu Performance Center, Rockport, MA

3/30 Rehearsal

April 2015

4/6 Rehearsal

4/11 and 4/12 Chamber Music Outreach Concerts

4/13 Rehearsal

4/20 No Rehearsal - Spring Vacation

4/27 Dress Rehearsal & Parent Coffee 4:30-6

May 2015

5/2 Saturday Spring Afternoon of Concerts

Venue TBA

2:30 pm Prelude, Overture, Inter., JFC, FC

5:00 pm Symphony, Wind Ensemble, SFC

5/4 Outreach Concert - 4:15 PM First Church Ipswich  
Call Time 3:30 PM - Prelude, Overture, Intermezzo

5/11 Awards Night; Time & Venue TBA

June 2015

6/6 NMYO Audition Day for 2015-2016 Season

SCHEDULE AS OF JULY 11, 2014



PRELIMINARY

Northeast Massachusetts Youth Orchestras  
FLUTE CHOIRS CALENDAR for 2014-2015

Weekly Rehearsals take place at Trinity Episcopal Church in Topsfield, MA unless otherwise noted

Junior Flute Choir (JFC) - Sun 2:30 pm-3:30 pm  
Flute Choir (FC) - Sun 4:00 pm-5:30 pm  
Select Flute Choir (SFC) - Sun 5:30 pm-7:30 pm

**September 2014**

9/7 First Sunday Rehearsal  
9/14 Rehearsal & Parent Meeting & Coffee 4:00 pm  
9/21 Rehearsal – Photo Day  
9/28 Rehearsal

**October 2014**

10/5 Rehearsal  
10/12 Rehearsal  
10/19 Rehearsal  
10/26 Rehearsal

**November 2014**

11/2 Rehearsal *\*Turn your clocks back 1 hour!\**  
11/9 Rehearsal  
11/16 Rehearsal  
11/23 JFC/FC Benefit Concert  
First Church, Ipswich  
2:00 pm CALL TIME  
3:00 pm Benefit Concert  
11/23 Rehearsal - SFC only at 5:30 pm  
11/30 Rehearsal

**December 2014**

12/6 Dress Rehearsal  
Ipswich High School  
11:00-1:00 pm All Flute Choirs  
12/7 Sunday Winter Afternoon of Concerts  
Ipswich High School  
2:30 pm Prelude, Overture, Inter., JFC, FC  
5:00 pm Symphony, Wind Ensemble, SFC  
12/14 No Rehearsal - Holiday Vacation  
12/21 No Rehearsal - Holiday Vacation  
12/28 No Rehearsal - Holiday Vacation

**January 2015**

1/4 Rehearsal  
1/11 Rehearsal  
1/18 Rehearsal  
1/25 Rehearsal

**February 2015**

2/1 Rehearsal  
2/8 Rehearsal  
2/15 No Rehearsal - Winter Vacation  
2/22 Rehearsal

**March 2015**

3/1 Rehearsal  
3/7 Enrichment Day  
Ipswich High School  
Time TBA  
3/8 Rehearsal *\*Turn your clocks forward 1 hour!\**  
3/14 Flute Choirs Concert  
Congregational Church of Topsfield  
TBA Call TIME  
3:00 pm Concert  
3/15 Rehearsal  
3/22 Rehearsal  
3/29 Rehearsal

**April 2015**

4/5 No Rehearsal – Easter Sunday  
4/12 Rehearsal  
4/19 No Rehearsal - Spring Vacation  
4/26 Dress Rehearsal

**May 2015**

5/2 Saturday Spring Afternoon of Concerts  
Venue TBA  
2:30 pm Prelude, Overture, Inter., JFC, FC  
5:00 pm Symphony, Wind Ensemble, SFC  
5/17 End of Year Party & Awards  
Time TBA; Music Makers, Hampton NH

**June 2015**

6/6 NMYO Audition Day for 2015-2016 Season



## **2014-2015 Audition Requirements: Symphony Orchestra and Wind Ensemble**

*All NMYO students are to be actively taking lessons with a private teacher. Auditions will include scales, a piece of your choosing showing contrasting styles, and sight-reading at an appropriate level.*

### **Audition adjudicators will be listening for the following:**

1. Demonstrate a practical range on a given instrument which includes mature tone quality, accurate intonation, and good posture.
2. Have the ability to tune your instrument.
3. Demonstrate ability to count and play several rhythms accurately
4. Demonstrate good sight-reading ability.

### **Skill Level for Strings – Minimum Entrance Ability**

1. Show proficiency at entrance level equivalent the beginning of Bk. 5.
2. Ability to play in and shift to second, third, fourth, and fifth positions.

**Strings Scale Requirements (Major and minor):** Scales should be memorized. Scale rhythmic pattern is a quarter note followed by eighth notes pattern at 92-104 bpm.

- **Violin:**  
Three-octave major scales C, D, G, A, B, A flat, B flat, E flat, D flat  
All other major scales are two octaves ( E and F)  
*Melodic minor scales – a, e, b d, g – two octaves*
- **Viola and Cello:**  
Three-octave scales C, D, G, A, E, F, E flat, D flat  
All others are two octaves  
*Melodic minor scales – a, e, b d, g – two octaves*
- **Double Bass:**  
All two-octave scales  
*Melodic minor scales – a, e, b d, g – two octaves*

**Winds and Brass Scale Requirements:** Scales should be memorized. Scale rhythmic pattern is a quarter note followed by eighth notes pattern at 92-104 bpm. Winds and Brass should prepare ALL MAJOR scales. The chromatic scale requirements are as follows:

- **Flute:** C-C three octaves
- **Oboe:** C-C two octaves
- **Bassoon:** Bb-F two and one-half octaves
- **Clarinet:** F-F three octaves
- **Bass Clarinet:** E-G two plus octaves
- **French Horn:** G-G two octaves
- **Trumpet:** C-C two octaves
- **Trombone:** F-G two plus octaves
- **Tuba:** F-F two octaves
- **Saxophone (Alto, Tenor, Baritone):** low B flat to high E

**Brass Requirements:** Brass players must have professional mouthpieces.

**Percussion Requirements:** Players must demonstrate skill on a range of instruments. Mallets should follow all major scales, two octaves.

## **2014-2015 Audition Requirements: Intermezzo Orchestra**



*All NMYO students are to be actively taking lessons with a private teacher. Auditions will include scales, a piece of your choosing, and sight-reading at an appropriate level.*

### **Audition adjudicators will be listening for the following:**

1. Ability to recognize and count basic rhythms.
2. Ability to play with good tone, accurate intonation, and good posture.
3. Ability to sight-read a simple piece.

### **Skill Level for Strings:**

1. Ability to play at a minimum level equivalent to the end of Violin Suzuki Book 3 - Book 5.
2. All strings: some ability to shift to and play in third position.
3. Ability to play with good position, good bow hold
4. Ability to note read all notes in first position for all strings
5. Ability to tune own violin with minimal assistance
6. In order to maintain good posture (which is essential to good playing), some kind of shoulder pad (any thickness) will be used by all violinists and violists while playing in orchestra.

**Strings Scale Requirements:** Scales should be memorized. Scale rhythmic pattern is a quarter note followed by eighth notes pattern at 84-96 bpm. String players should demonstrate the ability to play two octave scales in tune in the following keys.

- **Violin:** two octaves C, G, D, A, F, B flat and E flat
- **Viola:** two octaves - C, D, E flat, F, & G; one octave - A, and B flat
- **Cello:** two octaves - C, D, E flat, F, G Major; one octave- A and B flat
- **Double Bass:** two octaves - C, F, G

### **Winds and Brass Scale Requirements:**

- Scale rhythmic pattern is a quarter note followed by eighth notes pattern at 84-96 bpm.
- Ability to play memorized scales, in tune, in the following keys (up to 3 flats and 3 sharps): C, G, D, A, F, B flat and E flat.

## **2014-2015 Audition Requirements: Overture String Ensemble**

*All NMYO students are to be actively taking lessons with a private teacher. Auditions will include scales, a piece of your choosing, and sight-reading at an appropriate level.*

### **Scale Requirements:**

- **Violin:** two octaves G, A, C, D, B flat
- **Viola/Cello:** two octaves C, D, E flat, and F; one octave G and B flat

## **2014-2015 Audition Requirements: Prelude String Ensemble**

*All NMYO students are to be actively taking lessons with a private teacher. Auditions will include scales, a piece of your choosing, and sight-reading at an appropriate level.*

### **Scale Requirements:**

- **Violin:** two-octave scale of G; one-octave scale of C, A or D
- **Viola/Cello:** two-octave scale of C; one-octave scale of D, F, G.

## **2014-2015 Audition Requirements: Flute Choirs**



**Overview and General Requirements:** We work hard to challenge each student within the flute choir setting, and expect all students to be relatively accomplished on their instrument. Our goal is to spend rehearsals exploring a variety of musical styles and rehearsal techniques without having to spend time teaching individual parts. We are looking for flutists who can demonstrate the ability to come to rehearsals well-prepared and ready to be a positive member of their flute choir team.

Audition requirements for each ensemble are as follows:

### **Select Flute Choir - Geared toward elite high school flutists.**

- All Major scales up to 6 sharps & 6 flats, 2 octaves (3 octaves for C Major). One harmonic minor scale of your choice.
- Chromatic scale, 3 octaves.
- Two contrasting solo pieces or movements similar in level to Senior District/All-State, one of which must be from the 20<sup>th</sup> or 21<sup>st</sup> century. Chosen repertoire should demonstrate a variety of articulations, dynamic contrast, technical agility, flexible embouchure, and accurate pitch. Examples of appropriate composers include but are not limited to: Chaminade, Hindemith, Faure, Martinu, Bach, & Mozart.
- An exercise or excerpt demonstrating familiarity with harmonics.
- Sight reading.
- Students are expected to own a metronome.

### **Flute Choir - Geared toward high school players. Exceptional younger students may also be accepted.**

- All Major scales up to 3 sharps and 3 flats, 2 octaves.
- Chromatic scale, 3 octaves.
- Two contrasting solo pieces or movements similar in level to Junior/Senior District. Chosen repertoire must demonstrate slow and fast tempos with clear articulation, dynamic contrast, and tone/pitch control. Examples of appropriate composers include but are not limited to: Telemann, Handel, Godard, Marcello, Faure, & Gaubert.
- Sight reading.
- Students are expected to own a metronome.

### **Junior Flute Choir - Geared toward intermediate players in grades five through eight.**

- Two scales of your choice.
- Two contrasting pieces or movements demonstrating a variety of rhythms, tonguing and slurring, dynamic contrast, and clear tone.
- Sight reading.
- Students are expected to own a metronome.





Gerald J. Dolan, Jr., Music Director

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**\$25 TUITION REBATE  
for  
NEW MUSICIAN REFERRALS**

Do you have a friend(s) who loves music and is looking for more opportunities to play their instrument? If so, submit this coupon to the NMYO office and encourage your friend to sign up for a NMYO audition.

When your friend joins NMYO and pays his/her tuition in full, you will receive a \$25 rebate check.

To receive your rebate, complete the information below and submit this coupon to the NMYO office PRIOR to your friend's audition.

Current NMYO Musician Name: \_\_\_\_\_

Current Musician Address: \_\_\_\_\_

Current Musician Phone: \_\_\_\_\_

Parent Name & Email: \_\_\_\_\_

New NMYO Musician Name: \_\_\_\_\_

New Musician Address: \_\_\_\_\_

New Musician Phone: \_\_\_\_\_

New Musician Instrument: \_\_\_\_\_

Parent Name & Email: \_\_\_\_\_

**TERMS & CONDITIONS**

- ♪ Rebate is issued once a new musician is accepted and has paid his/her tuition in full.
- ♪ Complete one coupon for each new musician you recruit. There is no limit!
- ♪ Mail coupon(s) to NMYO office PRIOR to the new musician's audition.
- ♪ Rebate will not be issued if the new musician receives NMYO tuition assistance.
- ♪ If more than one NMYO musician recruits the same friend, the rebate will be divided amongst them.

**Coupon Expires January 30, 2015**





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NMYO INSTRUMENT LOAN AGREEMENT

Northeast Massachusetts Youth Orchestras, Inc. (NMYO) agrees to loan the instrument and its accessories described herein for the exclusive use of the Student named below. The Student, and his or her parent or legal guardian signing below (hereafter "Student"), agrees to treat the instrument with care and to be responsible for any damage or loss which may occur during the lending period noted below, and to pay for any necessary repairs and/or replacement necessitated by such damage or loss.

During the lending period, the Student agrees to participate in a NMYO ensemble and to take private lessons on the instrument loaned to him/her.

Instrument Description:	Instrument: _____
	Serial Number: _____
	Type of Case: _____
	Type of Bow: _____
	Other: _____

Student name: \_\_\_\_\_

Parent/Legal Guardian name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Agreed Replacement Value of Instrument: \$ \_\_\_\_\_

Loan Period: From (date) \_\_\_\_\_ to \_\_\_\_\_

Existing defects or damage to the Instrument at time of loan: \_\_\_\_\_

I understand that I am financially responsible for any repairs/replacement due to damage, breakage, or loss of the above Instrument and its accessories such as its case and bow that occurs during the loan period.

\_\_\_\_\_  
Signed (Parent/Legal Guardian)

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

